Form 1023
(Rev. June 2006)
Department of the Treasury
Internal Revenue Service

Application for Recognition of Exemption (Under Section 501(c)(3) of the Internal Revenue Code

(99) OMB No. 1545-0056

Note: If exempt status is approved, this application will be open for public inspection.

Use the instructions to complete this application and for a definition of all **bold** items. For additional help, call IRS Exempt Organizations Customer Account Services toll-free at 1-877-829-5500. Visit our website at **www.irs.gov** for forms and publications. If the required information and documents are not submitted with payment of the appropriate user fee, the application may be returned to you.

Attach additional sheets to this application if you need more space to answer fully. Put your name and EIN on each sheet and identify each answer by Part and line number. Complete Parts I - XI of Form 1023 and submit only those Schedules (A through H) that apply to you.

Par	Identification of Applicant		
1	Full name of organization (exactly as it appears in your organizing	document)	2 c/o Name (if applicable)
Ruc	ker Creek Refuge		Russell F Gustafson
3	Mailing address (Number and street) (see instructions)	Room/Suite	4 Employer Identification Number (EIN)
1219	Edgewood Rd		46_3788986
	City or town, state or country, and ZIP + 4		5 Month the annual accounting period ends (01-12)
Red	wood City, CA 94062		12
6	Primary contact (officer, director, trustee, or authorized repres	entative)	
	a Name: Russell F Gustafson		b Phone: 650 364 4568
	Russell F Gustalson	c Fax: (optional)	
8	provide the authorized representative's name, and the name at representative's firm. Include a completed Form 2848, <i>Power of Representative</i> , with your application if you would like us to co. Was a person who is not one of your officers, directors, trusted representative listed in line 7, paid, or promised payment, to he the structure or activities of your organization, or about your fir provide the person's name, the name and address of the person promised to be paid, and describe that person's role.	of Attorney and mmunicate with es, employees, elp plan, mana ancial or tax m	Declaration of a your representative. or an authorized
9a	Organization's website: ruckercreekrefuge.org		
b	Organization's email: (optional) russ@ruckercreekrefuge.org		
10	Certain organizations are not required to file an information retuare granted tax-exemption, are you claiming to be excused fro "Yes," explain. See the instructions for a description of organiz Form 990-EZ.	m filing Form 9	990 or Form 990-EZ? If
11	Date incorporated if a corporation, or formed, if other than a co	orporation. (M	MM/DD/YYYY) <u>8 / 14 / 2013</u>
12	Were you formed under the laws of a foreign country? If "Yes," state the country.		☐ Yes ✓ No

1023 (Rev. 6-2006) Name: Rucker Cre	ek Refuge	EIN:	46-3788986		ſ
Part	II Organizational Struc	cture				
		ling a limited liability corporation), form unless you can check "Yes" o		ssociation, or a	trust to be ta	x exempt.
1		es," attach a copy of your articles of state agency. Include copies of any filing certification.			✓ Yes	☐ No
2	certification of filing with the app a copy. Include copies of any ar	pany (LLC)? If "Yes," attach a copy or propriate state agency. Also, if you add mendments to your articles and be sur umstances when an LLC should not fi	opted an operating agr re they show state filing	eement, attach g certification.	☐ Yes	✓ No
3		association? If "Yes," attach a copy rganizing document that is dated an ies of any amendments.			☐ Yes	✓ No
	and dated copies of any amer		_		☐ Yes	✓ No
b		explain how you are formed without a			Yes	☐ No
5	Have you adopted bylaws ? I how your officers, directors, o	f "Yes," attach a current copy showing trustees are selected.	ng date of adoption. I	f "No," explain	√ Yes	☐ No
Par		ns in Your Organizing Docume	nt			
1	religious, educational, and/or meets this requirement. Desc a reference to a particular arti purpose language. Location o	It your organizing document state your organizing document state your scientific purposes. Check the box to ribe specifically where your organizing document of the control	o confirm that your or ng document meets t cument. Refer to the i d Paragraph): page	ganizing documents requirement, nstructions for example 1 article 2 par	ent such as kempt ragraph a	V
	for exempt purposes, such as c confirm that your organizing do dissolution. If you rely on state l	upon dissolution of your organization, haritable, religious, educational, and/o cument meets this requirement by exp law for your dissolution provision, do n	or scientific purposes. Or press provision for the or not check the box on lir	Check the box on distribution of ass ne 2a and go to lir	line 2a to ets upon ne 2c.	√
2b	If you checked the box on line Do not complete line 2c if you	2a, specify the location of your diss checked box 2a. page 1 article	solution clause (Page 5 paragraph d	, Article, and Par	ragraph).	
2c		ation about the operation of state la law for your dissolution provision an		tate. Check this	box if	
Par	t IV Narrative Descripti	on of Your Activities				
this in applied	nformation in response to other paction for supporting details. You is to this narrative. Remember that iption of activities should be thorogeneous to the support of the s	ast, present, and planned activities in a arts of this application, you may summa may also attach representative copies of tif this application is approved, it will brough and accurate. Refer to the instruction	rize that information he of newsletters, brochure e open for public inspec- tions for information that	re and refer to the es, or similar docur ction. Therefore, yo t must be included	specific parts on ments for suppo our narrative in your descrip	of the orting
Par		Other Financial Arrangement dependent Contractors	S WITH YOUR Office	ers, Directors,	i rustees,	
1a	total annual compensation , or other position. Use actual figure	ng addresses of all of your officers, dir proposed compensation, for all servic s, if available. Enter "none" if no comp to the instructions for information on w	es to the organization, pensation is or will be p	whether as an of paid. If additional	ficer, employee	e, or
Name		Title	Mailing address		Compensation (annual actual of	

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
Russell F Gustafson	Director	1219 Edgewood Rd.	\$0.00
		Redwood City, CA 94062	
Margaret J Gustafson	Director	1219 Edgewood Rd.	\$0.00
		Redwood City, CA 94062	
Russell F Gustafson	President	1219 Edgewood Rd.	\$0.00
	Redwood City, CA 94062		
Margaret J Gustafson	Secretary & Treasurer	1219 Edgewood Rd.	\$0.00
		Redwood City, CA 94062	

Part V Name: Rucker Creek Refuge EIN: 46-3788986 Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

b	receive compensation of more	than \$50,000 per year. Use the ac	five highest compensated employees tual figure, if available. Refer to the instr fficers, directors, or trustees listed in line	uctions for	or will
Na	me	Title	Mailing address	Compensation (annual actual	
-					
-					
С		tion of more than \$50,000 per year. I	five highest compensated independent c Use the actual figure, if available. Refer to		
Name Title Mailing address Compensation (annual action)					amount or estimated)
_					
			ionships, transactions, or agreements with y indent contractors listed in lines 1a, 1b, and		rectors,
2a	Are any of your officers, directors If "Yes," identify the individuals ar		rough family or business relationships?	✓ Yes	☐ No
b		trustee? If "Yes," identify the individu	s, or trustees other than through their uals and describe the business	☐ Yes	✓ No
С		or trustees related to your highest of ctors listed on lines 1b or 1c through explain the relationship.		☐ Yes	✓ No
3a		s, trustees, highest compensated en lines 1a, 1b, or 1c, attach a list show	nployees, and highest compensated wing their name, qualifications, average		
b	independent contractors listed on whether tax exempt or taxable, the	trustees, highest compensated emp lines 1a, 1b, or 1c receive compens at are related to you through comm ip between you and the other organi	ation from any other organizations,	Yes	✓ No
4	highest compensated independer	nt contractors listed on lines 1a, 1b, a	highest compensated employees, and and 1c, the following practices are nswer "Yes" to all the practices you use.		
а	Do you or will the individuals that	approve compensation arrangemen	ts follow a conflict of interest policy?	✓ Yes	☐ No
		ensation arrangements in advance or riting the date and terms of approved		✓ Yes	☐ No
C	Do you or will you document in w	nung the date and terms of approved	a compensation arrangements?	✓ Yes	☐ No

Part	rt V Compensation and Other Financial Arrangements With Your Officers, Di and Independent Contractors (Continued)	irectors, Trustees, Em	ployees,
	Do you or will you record in writing the decision made by each individual who decided or vote compensation arrangements?	ed on Yes	☐ No
	Do you or will you approve compensation arrangements based on information about compensatio similarly situated taxable or tax-exempt organizations for similar services, current compensation compiled by independent firms, or actual written offers from similarly situated organizations? Refe instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation.	surveys	☐ No
	Do you or will you record in writing both the information on which you relied to base your decision source?	and its	☐ No
f	If you answered "No" to any item on lines 4a through 4f, describe how you set compensation that if for your officers, directors, trustees, highest compensated employees, and highest compensated in contractors listed in Part V, lines 1a, 1b, and 1c.		
/	A Have you adopted a conflict of interest policy consistent with the sample conflict of interest policy. Appendix A to the instructions? If "Yes," provide a copy of the policy and explain how the policy had adopted, such as by resolution of your governing board. If "No," answer lines 5b and 5c.		☐ No
	What procedures will you follow to assure that persons who have a conflict of interest will not have over you for setting their own compensation?	e influence	
	What procedures will you follow to assure that persons who have a conflict of interest will not have over you regarding business deals with themselves?	e influence	
	Note: A conflict of interest policy is recommended though it is not required to obtain exemption. F Schedule C, Section I, line 14.	lospitals, see	
1 3 1	a Do you or will you compensate any of your officers, directors, trustees, highest compensated emp highest compensated independent contractors listed in lines 1a, 1b, or 1c through non-fixed payr as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensati arrangements, including how the amounts are determined, who is eligible for such arrangements, place a limitation on total compensation, and how you determine or will determine that you pay no reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, fo on what to include as compensation.	nents, such ion whether you more than	✓ No
† † •	Do you or will you compensate any of your employees, other than your officers, directors, trustees highest compensated employees who receive or will receive compensation of more than \$50,000 through non-fixed payments, such as discretionary bonuses or revenue-based payments? If "Yes, non-fixed compensation arrangements, including how the amounts are or will be determined, who eligible for such arrangements, whether you place or will place a limitation on total compensation, determine or will determine that you pay no more than reasonable compensation for services. Ref instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation.	per year, " describe all is or will be and how you	✓ No
1	Do you or will you purchase any goods, services, or assets from any of your officers, directors, tru compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, 6 "Yes," describe any such purchase that you made or intend to make, from whom you make or will purchases, how the terms are or will be negotiated at arm's length, and explain how you determine that you pay no more than fair market value. Attach copies of any written contracts or agreements relating to such purchases.	or 1c? If make such ne or will	√ No
() 1	Do you or will you sell any goods, services, or assets to any of your officers, directors, trustees, his compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, 6 "Yes," describe any such sales that you made or intend to make, to whom you make or will make show the terms are or will be negotiated at arm's length, and explain how you determine or will determ or will be paid at least fair market value. Attach copies of any written contracts or other agreent to such sales.	or 1c? If such sales, ermine you	✓ No
ŀ	a Do you or will you have any leases, contracts, loans, or other agreements with your officers, direct highest compensated employees, or highest compensated independent contractors listed in lines 1c? If "Yes," provide the information requested in lines 8b through 8f.		✓ No
b [Describe any written or oral arrangements that you made or intend to make.		
	Identify with whom you have or will have such arrangements.		
	I Explain how the terms are or will be negotiated at arm's length.	arleat value	
	Explain how you determine you pay no more than fair market value or you are paid at least fair market copies of any signed leases, contracts, loans, or other agreements relating to such arrange		
9a [a Do you or will you have any leases, contracts, loans, or other agreements with any organization in your officers, directors, or trustees are also officers, directors, or trustees, or in which any individual director, or trustee owns more than a 35% interest? If "Yes," provide the information requested in I through 9f.	which any of Yes	✓ No

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- **b** Describe any written or oral arrangements that you made or intend to make.
- c Identify with whom you have or will have such arrangements.
- d Explain how the terms are or will be negotiated at arm's length.
- e Explain how you determine or will determine you pay no more than fair market value or that you are paid at least fair market value.
- f Attach a copy of any signed leases, contracts, loans, or other agreements relating to such arrangements.

Part VI Your Members and Other Individuals and Organizations That receive Benefits From Y	'ou	
The following "Yes" or "No" questions relate to goods, services, and funds you provide to individuals and organiz activities. Your answers should pertain to <i>past, present,</i> and <i>planned</i> activities. (See instructions.)	ations as pa	art of your
1a In carrying out your exempt purposes, do you provide goods, services, or funds to individuals? If "Yes," describe each program that provides goods, services, or funds to individuals.	Yes	✓ No
b In carrying out your exempt purposes, do you provide goods, services, or funds to organizations? If "Yes," describe each program that provides goods, services, or funds to organizations.	Yes	✓ No
2 Do any of your programs limit the provision of goods, services, or funds to a specific individual or group of specific individuals? For example, answer "Yes," if goods, services, or funds are provided only for a particular individual, your members, individuals who work for a particular employer, or graduates of a particular school. If "Yes," explain the limitation and how recipients are selected for each program.	Yes	√ No
3 Do any individuals who receive goods, services, or funds through your programs have a family or business relationship with any officer, director, trustee, or with any of your highest compensated employees or highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c? If "Yes," explain how these related individuals are eligible for goods, services, or funds.	☐ Yes	✓ No
Part VII Your History		
The following "Yes" or "No" questions relate to your history. (See instructions.)		
1 Are you a successor to another organization? Answer "Yes," if you have taken or will take over the activities of another organization; you took over 25% or more of the fair market value of the net assets of another organization; or you were established upon the conversion of an organization from for-profit to non-profit status. If "Yes," complete Schedule G.	☐ Yes	✓ No
2 Are you submitting this application more than 27 months after the end of the month in which you were legally formed? If "Yes," complete Schedule E.	Yes	✓ No
Part VIII Your Specific Activities		
The following "Yes" or "No" questions relate to specific activities that you may conduct. Check the appropriate by should pertain to past, present, and planned activities. (See instructions.)	ox. Your a	nswers
1 Do you support or oppose candidates in political campaigns in any way? If "Yes," explain.	Yes	✓ No
2a Do you attempt to influence legislation? If "Yes," explain how you attempt to influence legislation and complete line 2b. If "No," go to line 3a.	Yes	✓ No
b Have you made or are you making an election to have your legislative activities measured by expenditures by filing Form 5768? If "Yes," attach a copy of the Form 5768 that was already filed or attach a completed Form 5768 that you are filing with this application. If "No," describe whether your attempts to influence legislation are a substantial part of your activities. Include the time and money spent on your attempts to influence legislation as compared to your total activities.	☐ Yes	□ No
3a Do you or will you operate bingo or gaming activities? If "Yes," describe who conducts them, and list all revenue received or expected to be received and expenses paid or expected to be paid in operating these activities. Revenue and expenses should be provided for the time periods specified in Part IX, Financial Data.	Yes	✓ No
b Do you or will you enter into contracts or other agreements with individuals or organizations to conduct bingo or gaming for you? If "Yes," describe any written or oral arrangements that you made or intend to make, identify with whom you have or will have such arrangements, explain how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you pay no more than fair market value or you will be paid at least fair market value. Attach copies or any written contracts or other agreements relating to such arrangements.	☐ Yes	✓ No
c List the states and local jurisdictions, including Indian Reservations, in which you conduct or will conduct gaming or bingo.		

Par	Your Specific Activities (Continued)			
4a	Do you or will you undertake fundraising ? If "Yes," check all (See instructions.)	the fundraising programs you do or will conduct.	✓ Yes	☐ No
	 ☐ mail solicitations ☑ email solicitations ☑ personal solicitations ☐ vehicle, boat, plane, or similar donations ☑ foundation grant solicitations 	 □ phone solicitations ✓ accept donations on your website ✓ receive donations from another organization's very government grant solicitations □ Other 	vebsite	
	Attach a description of each fundraising program.			
b	Do you or will you have written or oral contracts with any indivi "Yes," describe these activities. Include all revenue and expentithem. Revenue and expenses should be provided for the time attach a copy of any contracts or agreements.	ses from these activities and state who conducts	☐ Yes	✓ No
С	Do you or will you engage in fundraising activities for other org arrangements. Include a description of the organizations for wl contracts or agreements.		☐ Yes	✓ No
d	List all states and local jurisdictions in which you conduct fund specify whether you fundraise for your own organization, you forganization fundraises for you.			
е	Do you or will you maintain separate accounts for any contribute advise on the use or distribution of funds? Answer "Yes" if the investments, distributions from the types of investments, or the account. If "Yes," describe this program, including the type of a any written materials provided to donors.	donor may provide advice on the types of e distribution from the donor's contribution	☐ Yes	✓ No
5	Are you affiliated with a governmental unit? If "Yes," explain.		Yes	✓ No
	Do you or will you engage in economic development ? If "Yes Describe in full who benefits from your economic development exempt purposes.		☐ Yes	√ No
7a	Do or will persons other than your employees or volunteers de facility, the role of the developer, and any business or family reofficers, directors, or trustees.		✓ Yes	☐ No
b	Do or will persons other than your employees or volunteers \mathbf{m} describe each activity and facility, the role of the manager, and between the manager and your officers, directors, or trustees.	d any business or family relationship(s)	☐ Yes	✓ No
С	If there is a business or family relationship between any mana- trustees, identify the individuals, explain the relationship, desc- length so that you pay no more than fair market value, and sub- agreements.	ribe how contracts are negotiated at arm's		
8	Do you or will you enter into joint ventures , including partners partnerships, in which you share profits and losses with partne If "Yes," describe the activities of these joint ventures in which	ers other than section 501(c)(3) organizations?	_ Yes	✓ No
9a	Are you applying for exemption as a childcare organization unthrough 9d. If "No," go to line 10.	der section 501(k)? If "Yes," answer lines 9b	Yes	√ No
b	Do you provide child care so that parents or caretakers of child (see instructions)? If "No," explain how you qualify as a childca		☐ Yes	☐ No
С	Of the children for whom you provide child care, are 85% or m parents or caretakers to be gainfully employed (see instruction childcare organization described in section 501(k).		☐ Yes	☐ No
d	Are your services available to the general public? If "No," desc activities are available. Also, see the instructions and explain had described in section 501(k).		Yes	☐ No
10	Do you or will you publish, own, or have rights in music, literated discoveries, or other intellectual property? If "Yes," explain. It patents, or trademarks, whether fees are or will be charged, he are or will be produced, distributed, and marketed.	Describe who owns or will own any copyrights,	Yes	✓ No

Par	t VIII Your Specific Activities (Continued)		
11	Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? If "Yes," describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution.	✓ Yes	□ No
12a	Do you or will you operate in a foreign country or countries? If "Yes," answer lines 12b through 12d. If "No," go to line 13a.	Yes	✓ No
b	Name the foreign countries and regions within the countries in which you operate.		
С	Describe your operations in each country and region in which you operate.		
d	Describe how your operations in each country and region further your exempt purposes.		
13a	Do you or will you make grants, loans, or other distributions to organization(s)? If "Yes," answer lines 13b through 13g. If "No," go to line 14a.	☐ Yes	✓ No
b	Describe how your grants, loans, or other distributions to organizations further your exempt purposes.		
С	Do you have written contracts with each of these organizations? If "Yes," attach a copy of each contract.	Yes	☐ No
d	Identify each recipient organization and any relationship between you and the recipient organization.		
е	Describe the records you keep with respect to the grants, loans, or other distributions you make.		
f	Describe your selection process, including whether you do any of the following:		
	(i) Do you require an application form? If "Yes," attach a copy of the form.	Yes	☐ No
g	(ii) Do you require a grant proposal? If "Yes," describe whether the grant proposal specifies your responsibilities and those of the grantee, obligates the grantee to use the grant funds only for the purposes for which the grant was made, provides for periodic written reports concerning the use of grant funds, requires a final written report and an accounting of how grant funds were used, and acknowledges your authority to withhold and/or recover grant funds in case such funds are, or appear to be, misused. Describe your procedures for oversight of distributions that assure you the resources are used to further your exempt purposes, including whether you require periodic and final reports on the use of resources.	☐ Yes	□ No
14a	Do you or will you make grants, loans, or other distributions to foreign organizations? If "Yes," answer lines 14b through 14f. If "No," go to line 15.	☐ Yes	✓ No
b	Provide the name of each foreign organization, the country and regions within a country in which each foreign organization operates, and describe any relationship you have with each foreign organization.		
С	Does any foreign organization listed in line 14b accept contributions earmarked for a specific country or specific organization? If "Yes," list all earmarked organizations or countries.	Yes	☐ No
d	Do your contributors know that you have ultimate authority to use contributions made to you at your discretion for purposes consistent with your exempt purposes? If "Yes," describe how you relay this information to contributors.	Yes	☐ No
е	Do you or will you make pre-grant inquiries about the recipient organization? If "Yes," describe these inquiries, including whether you inquire about the recipient's financial status, its tax-exempt status under the Internal Revenue Code, its ability to accomplish the purpose for which the resources are provided, and other relevant information.	☐ Yes	□ No
f	Do you or will you use any additional procedures to ensure that your distributions to foreign organizations are used in furtherance of your exempt purposes? If "Yes," describe these procedures, including site visits by your employees or compliance checks by impartial experts, to verify that grant funds are being used appropriately.	☐ Yes	□ No

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Part	t VIII Your Specific Activities (Continued)			
15	Do you have a close connection with any organizations? If "Yes," explain.		Yes	✓ No
16	Are you applying for exemption as a cooperative hospital service organization undo 501(e)? If "Yes," explain.	er section	☐ Yes	✓ No
17	Are you applying for exemption as a cooperative service organization of operating organizations under section 501(f)? If "Yes," explain.	educational	☐ Yes	✓ No
18	Are you applying for exemption as a charitable risk pool under section 501(n)? If "Ye	es," explain.	Yes	✓ No
19	Do you or will you operate a school ? If "Yes," complete Schedule B. Answer "Yes," who operate a school as your main function or as a secondary activity.	ether you	☐ Yes	✓ No
20	Is your main function to provide hospital or medical care? If "Yes," complete Sched	ule C.	☐ Yes	✓ No
21	Do you or will you provide low-income housing or housing for the elderly or handic "Yes," complete Schedule F.	apped? If	☐ Yes	✓ No
22	Do you or will you provide scholarships, fellowships, educational loans, or other educindividuals, including grants for travel, study, or other similar purposes? If "Yes," com Schedule H.		Yes	✓ No
	Note: Private foundations may use Schedule H to request advance approval of indiversedures.	vidual grant		

Form **1023** (Rev. 6-2006)

Part IX Financial Data

For purposes of this schedule, years in existence refer to completed tax years. If in existence 4 or more years, complete the schedule for the most recent 4 tax years. If in existence more than 1 year but less than 4 years, complete the statements for each year in existence and provide projections of your likely revenues and expenses based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. If in existence less than 1 year, provide projections of your likely revenues and expenses for the current year and the 2 following years, based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. (See instructions.)

nstruc	tions	.)	A. Statement of	Revenues and E	xpenses		
		Type of revenue or expense	Current tax year		years or 2 succeeding	g tax years	
			(a) From 2013	(b) From 2014	(c) From 2015	(d) From	(e) Provide Total for
			То 2014	To 2015	То 2016	То	(a) through (d)
	1	Gifts, grants, and contributions					
		received (do not include unusual					
		grants)	370,500	500	500		371,500
	2	Membership fees received	0	0			0
	3	Gross investment income	0	0	0		0
	4	Net unrelated business income	0	0	0		0
	5	Taxes levied for your benefit	0	0	0)	0
	6	Value of services or facilities furnished by a governmental unit					
		without charge (not including the					
		value of services generally furnished					
es		to the public without charge)	0	0	0		0
Revenues	7	Any revenue not otherwise listed					
× e		above or in lines 9–12 below					
Δ.		(attach an itemized list)	0	0	0		0
	8	Total of lines 1 through 7	370,500	500	500		371,500
	9	Gross receipts from admissions,					
		merchandise sold or services					
		performed, or furnishing of					
		facilities in any activity that is					
		related to your exempt purposes (attach itemized list)	0	0			
	40		370,500	500	500		371,500
	10	Total of lines 8 and 9	370,500	500	500		371,500
	11	Net gain or loss on sale of capital					
		assets (attach schedule and see instructions)	0	0	0		0
	12	Unusual grants	0	0	0		0
	13	Total Revenue Add lines					
	13	10 through 12	370,500	500	500		371,500
	14	Fundraising expenses	0	0			,
	15	Contributions, gifts, grants, and					
		similar amounts paid out (attach					
		an itemized list)	0	0	0		
	16	Disbursements to or for the					
		benefit of members (attach an					
		itemized list)	0	0	0		
	17	Compensation of officers,					
ses		directors, and trustees	0	0	0		
eu	18	Other salaries and wages	0	0	0		
Expenses	19	Interest expense	0	0			
	20	Occupancy (rent, utilities, etc.)	200	200			
	21	Depreciation and depletion	0	0			
	22	Professional fees	0	0	0		
	23	Any expense not otherwise					
		classified, such as program					
		services (attach itemized list)	0	0	0		
	24	Total Expenses Add lines					
		14 through 23	200	200	200		

Par	t IX Financial Data (Continued)			
	B. Balance Sheet (for your most recently completed tax year)			
4	Assets	1		300
1	Cash	2		0
3	Inventories	3		0
4	Bonds and notes receivable (attach an itemized list)	4		0
5	Corporate stocks (attach an itemized list)	5		0
6	Loans receivable (attach an itemized list)	6		0
7	Other investments (attach an itemized list)	7		0
8	Depreciable and depletable assets (attach an itemized list)	8		0
9	Land	9		370,000
10	Other assets (attach an itemized list)	10		0
11	Total Assets (add lines 1 through 10)	11		270 200
40	Liabilities	12		370,300
12	Accounts payable	13		0
13	Contributions, gifts, grants, etc. payable	14		0
14 15	Mortgages and notes payable (attach an itemized list)	15		0
16	Total Liabilities (add lines 12 through 15)	16		0
10	Fund Balances or Net Assets			
17	Total fund balances or net assets	17		370,300
18	Total Liabilities and Fund Balances or Net Assets (add lines 16 and 17)	18		370,300
19	Have there been any substantial changes in your assets or liabilities since the end of the period shown above	?	Yes	✓ No
Par	If "Yes," explain. **EX** Public Charity Status**			
	X is designed to classify you as an organization that is either a private foundation or a public charity .	Dubli	a abaritus	tatua ia
a mo	ore favorable tax status than private foundation status. If you are a private foundation, Part X is designed ther you are a private operating foundation . (See instructions.)	to fu	rther dete	rmine
	Are you a private foundation? If "Yes," go to line 1b. If "No," go to line 5 and proceed as instructed. If you are unsure, see the instructions.		✓ Yes	☐ No
b	As a private foundation, section 508(e) requires special provisions in your organizing document in addition to those that apply to all organizations described in section 501(c)(3). Check the box to confirm that your organizing document meets this requirement, whether by express provision or by reliance on operation of stat law. Attach a statement that describes specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document or by operation of state law. See the instructions, including Appendix B, for information about the special provisions that need to be contained in your organizing document. Go to line 2.	te		
2	Are you a private operating foundation? To be a private operating foundation you must engage directly in the active conduct of charitable, religious, educational, and similar activities, as opposed to indirectly carrying out these activities by providing grants to individuals or other organizations. If "Yes," go to line 3. If "No," go to the signature section of Part XI.		√ Yes	□ No
3	Have you existed for one or more years? If "Yes," attach financial information showing that you are a private operating foundation; go to the signature section of Part XI. If "No," continue to line 4.		Yes	✓ No
4	Have you attached either (1) an affidavit or opinion of counsel, (including a written affidavit or opinion from a certified public accountant or accounting firm with expertise regarding this tax law matter), that sets forth facts concerning your operations and support to demonstrate that you are likely to satisfy the requirements to be classified as a private operating foundation; or (2) a statement describing your proposed operations as a private operating foundation?		✓ Yes	☐ No
5	If you answered "No" to line 1a, indicate the type of public charity status you are requesting by checking one of the choices below. You may check only one box.	of		
	The organization is not a private foundation because it is:			
а	509(a)(1) and 170(b)(1)(A)(i)—a church or a convention or association of churches. Complete and attach Schedule A.			
b	509(a)(1) and 170(b)(1)(A)(ii)—a school . Complete and attach Schedule B.			
С	509(a)(1) and 170(b)(1)(A)(iii)—a hospital , a cooperative hospital service organization, or a medical research	1		
	organization operated in conjunction with a hospital. Complete and attach Schedule C.			
d	509(a)(3)—an organization supporting either one or more organizations described in line 5a through c, f, g, or	h.		

orm	1023 (Rev. 6-2006) Name: Rucker Creek Refug	ge EIN: 46-3788986	Page 11
	rt X Public Charity Status (Continued)		
	509(a)(4)—an organization organized and operate 509(a)(1) and 170(b)(1)(A)(iv)—an organization of operated by a governmental unit.	ed exclusively for testing for public safety. perated for the benefit of a college or university that is owned or	
g	509(a)(1) and 170(b)(1)(A)(vi)—an organization th	nat receives a substantial part of its financial support in the form ations, from a governmental unit, or from the general public.	
h	investment income and receives more than one	s not more than one-third of its financial support from gross e-third of its financial support from contributions, membership o its exempt functions (subject to certain exceptions).	
i	A publicly supported organization, but unsure if i decide the correct status.	it is described in 5g or 5h. The organization would like the IRS to	
6		ou must request either an advance or a definitive ruling by ructions to determine which type of ruling you are eligible to receive.	
а	the Code you request an advance ruling and agrexcise tax under section 4940 of the Code. The at the end of the 5-year advance ruling period. Tyears to 8 years, 4 months, and 15 days beyond the extension to a mutually agreed-upon period chasessment Period, provides a more detailed expour make. You may obtain Publication 1035 free toll-free 1-800-829-3676. Signing this consent w	box and signing the consent, pursuant to section 6501(c)(4) of the eto extend the statute of limitations on the assessment of tax will apply only if you do not establish public support status the assessment period will be extended for the 5 advance ruling if the end of the first year. You have the right to refuse or limit of time or issue(s). Publication 1035, Extending the Tax planation of your rights and the consequences of the choices e of charge from the IRS web site at www.irs.gov or by calling will not deprive you of any appeal rights to which you would the statute of limitations, you are not eligible for an advance	
	Consent Fixing Period of Limitations Upon As	ssessment of Tax Under Section 4940 of the Internal Revenue C	ode
	For Organization		
	(Signature of Officer, Director, Trustee, or other authorized official)	(Type or print name of signer) (Date)	
		(Type or print title or authority of signer)	
	For IRS Use Only		
	To find ode only		
	IRS Director, Exempt Organizations	(Date)	
b	IRS Director, Exempt Organizations Request for Definitive Ruling: Check this box if you are requesting a definitive ruling. To confirm	f you have completed one tax year of at least 8 full months and your public support status, answer line 6b(i) if you checked box ed box h in line 5 above,	
b	Request for Definitive Ruling: Check this box if you are requesting a definitive ruling. To confirm g in line 5 above. Answer line 6b(ii) if you checke answer both lines 6b(i) and (ii). (i) (a) Enter 2% of line 8, column (e) on Part IX-A	f you have completed one tax year of at least 8 full months and your public support status, answer line 6b(i) if you checked box ed box h in line 5 above. If you checked box i in line 5 above, A. Statement of Revenues and Expenses. Int contributed by each person, company, or organization whose	
b	Request for Definitive Ruling: Check this box if you are requesting a definitive ruling. To confirm g in line 5 above. Answer line 6b(ii) if you checke answer both lines 6b(i) and (ii). (i) (a) Enter 2% of line 8, column (e) on Part IX-A (b) Attach a list showing the name and amou gifts totaled more than the 2% amount. If (ii) (a) For each year amounts are included on line.	f you have completed one tax year of at least 8 full months and your public support status, answer line 6b(i) if you checked box ed box h in line 5 above. If you checked box i in line 5 above, A. Statement of Revenues and Expenses. Int contributed by each person, company, or organization whose	
b	Request for Definitive Ruling: Check this box if you are requesting a definitive ruling. To confirm g in line 5 above. Answer line 6b(ii) if you checke answer both lines 6b(i) and (ii). (i) (a) Enter 2% of line 8, column (e) on Part IX-4 (b) Attach a list showing the name and amou gifts totaled more than the 2% amount. If (ii) (a) For each year amounts are included on line Expenses, attach a list showing the name answer is "None," check this box. (b) For each year amounts are included on line a list showing the name of and amount re	f you have completed one tax year of at least 8 full months and your public support status, answer line 6b(i) if you checked box ed box h in line 5 above. If you checked box i in line 5 above, A. Statement of Revenues and Expenses. Introduction of Revenues and Expenses. Introduction of Revenues and Expenses. Introduction of Revenues and Expenses of the answer is "None," check this box. Interest 1, 2, and 9 of Part IX-A. Statement of Revenues and even of and amount received from each disqualified person. If the one 9 of Part IX-A. Statement of Revenues and Expenses, attach received from each payer, other than a disqualified person, whose 1% of line 10, Part IX-A. Statement of Revenues and	

Name: Rucker	Creek	Refuge
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Part XI	User	Fee	Inform	ation
Part XI	User	ree	intorm	atio

You must include a user fee payment with this application. It will not be processed without your paid user fee. If your average annual gross receipts have exceeded or will exceed \$10,000 annually over a 4-year period, you must submit payment of \$750. If your gross receipts have not exceeded or will not exceed \$10,000 annually over a 4-year period, the required user fee payment is \$300. See instructions for Part XI, for a definition of gross receipts over a 4-year period. Your check or money order must be made payable to the United States Treasury. User fees are subject to change. Check our website at www.irs.gov and type "User Fee" in the keyword box, or call Customer Account Services at 1-877-829-5500 for current information.

Acco	ount Services at 1-877-829-5500 for current information.				
1	☐ Yes ✓ No				
2	Check the box if you have enclosed the reduced user fee payment of \$300 (Subject to change).				
3	3 Check the box if you have enclosed the user fee payment of \$750 (Subject to change).				
MONITY LANGUED IN			xamined this 10/14/2013		
Her	e (Signature of Officer, Director, Trustee, or other authorized official)	(Type or print name of signer) Director	(Date)		
		(Type or print title or authority of signer)			

Reminder: Send the completed Form 1023 Checklist with your filled-in-application.

Form 1023 (Rev. 6-2006)

Part IV Narrative Description of Your Activities

Using an attachment, describe your *past, present,* and *planned* activities in a narrative. If you believe that you have already provided some of this information in response to other parts of this application, you may summarize that information here and refer to the specific parts of the application for supporting details. You may also attach representative copies of newsletters, brochures, or similar documents for supporting details to this narrative. Remember that if this application is approved, it will be open for public inspection. Therefore, your narrative description of activities should be thorough and accurate. Refer to the instructions for information that must be included in your description.

The nonprofit does not have any forest land to protect so activities have not yet been performed. When it receives its determination as a private operating foundation it expects a donation of 320 acres of timbered Rucker Creek Watershed.

Once the nonprofit holds the forest land free and clear, it will control hunting, dumping, timbering, camping and other natural habitat and beauty destroying activities. The president or his representative will periodically inspect the property to insure its integrity. Initial expenses are expected to be very low and will be funded directly by the corporation's directors and officers.

As contributions allow and volunteers are available, it will work to restore the timbered land to a more natural beautiful setting by controlling water runoff, cleaning up slash, thinning trees, and fostering a diversified mix of native trees and shrubs.

It will also work to control fire hazard by lessening the fuel load of the forest land and promoting old growth forest. It anticipates the possibility of government grants for this and other forest care operations.

Access gates, roads, trails and camping and storage sites will be built and maintained for the above purposes. Some of this work may be done by contractors and will be funded as contributions allow.

The organization will have a web site showing its bylaws, form 1023, 990 forms and a link to submit donations via PayPal. The URL is http://ruckercreekrefuge.org.

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

2a. Are any of your officers, directors, or trustees **related** to each other through **family** or **business relationships?** If "Yes," identify the individuals and explain the relationship.

Margaret J Gustafson and Russell F Gustafson are husband and wife.

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

3a. For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.

Russell F Gustafson, computer programer, 400 hrs., Director, President and Secretary Margaret J Gustafson, accountant, 100 hrs., Director, Vice President and Treasurer

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

4g. If you answered "No" to any item on lines 4a through 4f, describe how you set compensation that is **reasonable** for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c.

Part V 4(a)

This organization has adopted a conflict of interest policy that controls the approval of salaries to directors, officers, and other "disqualified persons" as defined in Section 4958 of the Internal Revenue Code. See Article 9, as well as Article 3, Section 6, and Article 4, Section 10, of the bylaws attached to this application. Also, Article 9, Section 5, of this organization's bylaws applies additional conflict of interest requirements on the board and compensation committee when approving compensation arrangements.

Part V 4(b)

Article 9, Section 3, of this organization's bylaws requires the approval of compensation of directors, officers, and any "disqualified person" as defined in Section 4958 of the Internal Revenue Code in advance after full disclosure of the surrounding facts and approval by disinterested members of the governing board or committee and prior to entering into the compensation agreement or arrangement. Further, Article 9, Section 5(a), of this organization's bylaws requires specific approval of compensation arrangements prior to the first payment of compensation under such arrangements. Part V 4(c)

Article 9, Section 4, of the organization's bylaws, which are attached to this application, require the taking of written minutes of meetings at which compensation paid to any director, officer, or other "disqualified person" as defined in Section 4958 of the Internal Revenue Code, are approved. The minutes must include the date and the terms of the approved compensation arrangements. Further, and specifically with respect to the approval by the board or compensation committee of compensation arrangements, Article 9, Section 5(d), of the organization's bylaws requires the recordation of the date and terms of compensation arrangements as well as other specific information concerning the basis for the approval of compensation arrangements.

Part V 4(d).

Article 9, Section 4, of the organization's bylaws requires the written recordation of the approval of compensation and other financial arrangements between this organization and a director, officer, employee, contractor, and any other "disqualified person" as defined in Section 4958 of the Internal Revenue Code, including the names of the persons who vote on the arrangement and their votes. Further, and specifically with respect to the approval by the board or compensation committee of compensation arrangements, Article 9, Section 5(d), of the organization's bylaws requires the recordation of the board or committee who were present during discussion of the approval of compensation arrangements, those who voted on it, and the votes cast by each board or committee member.

Part V 4(e).

Article 9, Section 5(c), of the organization's bylaws requires that the board or compensation committee considering the approval of a compensation arrangement obtain compensation levels paid by similarly situated organizations, both taxable and tax-exempt, for functionally comparable positions; the availability of similar services in the geographic area of this organization; current compensation surveys compiled by independent firms; and actual written offers from similar institutions competing for the services of the person who is the subject of the compensation arrangement. This article also provides that it is sufficient for these purposes to rely on compensation data obtained from three comparable organizations in the same or similar communities for similar services if this organization's three-years' average gross receipts are less than \$ 1 million (as allowed by IRS Regulation 53.4958-6).

Part V 4(f).

Article 9, Section 5(d), of the organization's bylaws requires that the written minutes of the board or compensation committee meeting at which a compensation arrangement was discussed and approved include the terms of compensation and the basis for its approval. This bylaw provision includes a list of specific information that must be included in the required written minutes.

Part V

Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

5a. Have you adopted a **conflict of interest policy** consistent with the sample conflict of interest policy in Appendix A to the instructions? If "Yes," provide a copy of the policy and explain how the policy has been adopted, such as by resolution of your governing board. If "No," answer lines 5b and 5c.

The board of directors of this organization has adopted bylaws that contain a conflicts of interest policy. The policy is set out in Article 9 of the attached bylaws. This policy is based on the sample conflict of interest policy contained in Appendix A of the official instructions to IRS Form 1023. The organization has added additional requirements in Article 9, Section 5, of its bylaws for the approval of compensation arrangements that are based on the additional requirements contained in IRS Regulation Section 53.4958-6 to help ensure that all compensation arrangements are made by disinterested members of the organization's board or a duly constituted compensation committee of the board and are fair, reasonable, and in furtherance of the tax-exempt purposes of this organization.

Part V

Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

5b. What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you for setting their own compensation?

Part V

Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

5c. What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you regarding business deals with themselves?

Part VIII

Your Specific Activities

2a. Do you attempt to influence legislation? If "Yes," explain how you attempt to influence legislation and complete line 2b. If "No," go to line 3a.

Part VIII

Your Specific Activities

2b. Have you made or are you making an **election** to have your legislative activities measured by expenditures by filing Form 5768? If "Yes," attach a copy of the Form 5768 that was already filed or attach a completed Form 5768 that you are filing with this application. If "No," describe whether your attempts to influence legislation are a substantial part of your activities. Include the time and money spent on your attempts to influence legislation as compared to your total activities.

Part VIII

Your Specific Activities

4a. Do you or will you undertake **fundraising?** Attach a description of each fundraising program. Other (describe):

Once a year we will ask for donations on our email list of supporters and possibly on other free email lists sympathetic to our purposes.

Once a year Officers, Directors, employees, and volunteers will be encourage to donate and ask interested friends and relatives to donate.

We will accept donations on our website through a direct link to our PayPal account.

We may allow some sympathetic websites to have a direct link to our donation PayPal account but will not pay for this service.

California's Cal Fire has a program for Forestry/Landowner Assistance (http://calfire.ca.gov/resource_mgt/resource_mgt_forestryassistance.php).

Some Cal Fire programs that will be pursued are: the California Forest Improvement Program (CFIP), the Forest Stewardship Program, and the Proposition 40 Fuels Reduction Program.

Foundation grant solicitations are not planned but may occasionally be pursued if the opportunity arises.

Part VIII

Your Specific Activities

4d. List all states and local jurisdictions in which you conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization, or another organization fundraises for you.

All our fund raising will be for our own organization and will be in California's Nevada and San Mateo Counties. We will not pay any organization to raise funds for us nor will we raise funds for any other organization.

Part VIII Your Specific Activities

6b. Describe in full who benefits from your economic development activities and how the activities promote exempt purposes.

Part VIII Your Specific Activities

7a. Do or will persons other than your employees or volunteers **develop** your facilities? If "Yes," describe each facility, the role of the developer, and any business or family relationship(s) between the developer and your officers, directors, or trustees.

Contractors to do timber harvesting, road and landscaping work may be hired. None will have any business or family relationships with the organization's officers and directors.

Part VIII Your Specific Activities

11. Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? If "Yes," describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution.

We plan to accept forest land real estate free and clear and use it according to the purposes detailed in our by laws. No conditions will be imposed by donors.

Part X Public Charity Status

1b. As a private foundation, section 508(e) requires special provisions in your organizing document in addition to those that apply to all organizations described in section 501(c)(3). Check the box to confirm that your organizing document meets this requirement, whether by express provision or by reliance on operation of state law. Attach a statement that describes specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document or by operation of state law. See the instructions, including Appendix B, for information about the special provisions that need to be contained in your organizing document. Go to line 2. The organization meets this requirement by reliance on the operation of California state law.

Part X Public Charity Status

4. Have you attached either (1) an affidavit or opinion of counsel, (including a written affidavit or opinion from a certified public accountant or accounting firm with expertise regarding this tax law matter), that sets forth facts concerning your operations and support to demonstrate that you are likely to satisfy the requirements to be classified as a private operating foundation; or (2) a statement describing your proposed operations as a private operating foundation?

As a private operating foundation the corporation will hold free and clear title to forest land and control access to it to protect its wildlife habitat, watershed and natural beauty. It will also work to improve these features. All income will be from donations and used for this purpose. Substantially all of its assets will be the value of the land it is protecting.

Part X Public Charity Status

- 6b. Request for Definitive Ruling: Check this box if you have completed one tax year of at least 8 full months and you are requesting a definitive ruling. To confirm your public support status, answer line 6b(i) if you checked box g in line 5 above. Answer both lines 6b(i) and (ii).
 - (i) (a) Enter 2% of line 8, column (e) on Part IX-A. Statement of Revenues and Expenses
 - (b) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," check this box.
 - (ii) (a) For each year amounts are included on lines 1, 2, and 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each **disqualified person.** If the answer is "None," check this box.
 - (b) For each year amounts are included on line 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of line 10, Part IX-A. Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," check this box.

Part X

Public Charity Status

7. Did you receive any unusual grants during any of the years shown on Part IX-A. Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual.

Part V 4(a)

This organization has adopted a conflict of interest policy that controls the approval of salaries to directors, officers, and other "disqualified persons" as defined in Section 4958 of the Internal Revenue Code. See Article 9, as well as Article 3, Section 6, and Article 4, Section 10, of the bylaws attached to this application. Also, Article 9, Section 5, of this organization's bylaws applies additional conflict of interest requirements on the board and compensation committee when approving compensation arrangements.

Part V 4(b)

Article 9, Section 3, of this organization's bylaws requires the approval of compensation of directors, officers, and any "disqualified person" as defined in Section 4958 of the Internal Revenue Code in advance after full disclosure of the surrounding facts and approval by disinterested members of the governing board or committee and prior to entering into the compensation agreement or arrangement. Further, Article 9, Section 5(a), of this organization's bylaws requires specific approval of compensation arrangements prior to the first payment of compensation under such arrangements.

Part V 4(c)

Article 9, Section 4, of the organization's bylaws, which are attached to this application, require the taking of written minutes of meetings at which compensation paid to any director, officer, or other "disqualified person" as defined in Section 4958 of the Internal Revenue Code, are approved. The minutes must include the date and the terms of the approved compensation arrangements. Further, and specifically with respect to the approval by the board or compensation committee of compensation arrangements, Article 9, Section 5(d), of the organization's bylaws requires the recordation of the date and terms of compensation arrangements as well as other specific information concerning the basis for the approval of compensation arrangements.

Part V 4(d).

Article 9, Section 4, of the organization's bylaws requires the written recordation of the approval of compensation and other financial arrangements between this organization and a director, officer, employee, contractor, and any other "disqualified person" as defined in Section 4958 of the Internal Revenue Code, including the names of the persons who vote on the arrangement and their votes. Further, and specifically with respect to the approval by the board or compensation committee of compensation arrangements, Article 9, Section 5(d), of the organization's bylaws requires the recordation of the board or committee who were present during discussion of the approval of compensation arrangements, those who voted on it, and the votes cast by each board or committee member.

Part V 4(e).

Article 9, Section 5(c), of the organization's bylaws requires that the board or compensation committee considering the approval of a compensation arrangement obtain compensation levels paid by similarly situated organizations, both taxable and tax-exempt, for functionally comparable positions; the availability of similar services in the geographic area of this organization; current compensation surveys compiled by independent firms; and actual written offers from similar institutions competing for the services of the person who is the subject of the compensation arrangement. This article also provides that it is sufficient for these purposes to rely on compensation data obtained from three comparable organizations in the same or similar communities for similar services if this organization's three-years' average gross receipts are less than \$ 1 million (as allowed by IRS Regulation 53.4958-6).

Part V 4(f).

Article 9, Section 5(d), of the organization's bylaws requires that the written minutes of the board or compensation committee meeting at which a compensation arrangement was discussed and approved include the terms of compensation and the basis for its approval. This bylaw provision includes a list of specific information that must be included in the required written minutes.

Part V 5(a)

The board of directors of this organization has adopted bylaws that contain a conflicts of interest policy. The policy is set out in Article 9 of the attached bylaws. This policy is based on the sample conflict of interest policy contained in Appendix A of the official instructions to IRS Form 1023. The organization has added additional requirements in Article 9, Section 5, of its bylaws for the approval of compensation arrangements that are based on the additional requirements contained in IRS Regulation Section 53.4958-6 to help ensure that all compensation arrangements are made by disinterested members of the organization's board or a duly constituted compensation committee of the board and are fair, reasonable, and in furtherance of the tax-exempt purposes of this organization.